

Statutory Instrument No. 156 of 2022

PUBLIC FINANCE MANAGEMENT ACT
(Cap. 54:01)

**PUBLIC FINANCE MANAGEMENT (TOURISM DEVELOPMENT)
FUND ORDER, 2022**

(Published on 9th December, 2022)

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IN EXERCISE of the powers conferred on the Minister of Finance by section 38 of the Public Finance Management Act, the following Order is hereby made —

- Citation **1.** This Order may be cited as the Public Finance Management (Tourism Development) Fund Order, 2022.
- Interpretation **2.** In this Order, unless the context otherwise requires —
“Accounting Officer” means the Permanent Secretary responsible for Tourism appointed as such under paragraph 5 (1);
“Agency” means any institution owned by Government that is appointed by the Minister responsible for Tourism;
“Committee” means a Management Committee appointed under paragraph 6 (1); and
“Fund” means the Public Finance Management (Tourism Development) Fund continued under paragraph 3.
- Continuation of Fund established under S.I. No.12 of 2018 **3.** The Tourism Development Fund established by section 38 (1) of the Act, is hereby continued under a Special Fund known as the Public Finance Management (Tourism Development) Fund and shall continue to exist as if established by this Order.
- Purpose of Fund **4.** The purpose of the Fund is to —
(a) promote tourism development through pursuit of tourism opportunities which are of national importance but not attractive to the private sector;
(b) pay allowances for youths and interns attached to the tourism and hospitality sector locally and internationally;
(c) develop complementary projects or activities intended to increase community beneficiation and to encourage local and regional participation in Botswana tourism;

- (d) fund tourism related research and development initiatives including, research on new technologies and methods geared towards sustainable tourism development, tourism market intelligence, tourism statistics and national tourism information management systems;
- (e) fund tourism related publicity initiatives as well as global exposure initiatives to substantially increase awareness of the tourism proposition in Botswana;
- (f) preserve and restore Botswana's culture, heritage and encourage activities to take place around Botswana's culture and heritage product;
- (g) fund activities aimed at improving service levels within the tourism industry;
- (h) finance skills training for employees at basic, intermediate and advanced level; and
- (i) fund activities of safety, communication and disaster management in the tourism sector.

5. (1) The Permanent Secretary in the Ministry responsible for tourism shall be the Accounting Officer and he or she shall be responsible for the administration of the Fund in accordance with provisions of this Order. Administration of Fund

(2) The Accounting Officer may exercise all such powers and perform such duties as may be required to be exercised or performed for the proper discharge of his or her duties.

(3) The Accounting Officer may, in writing authorise any other public officer to exercise or perform all or any of the powers or duties required of him or her under this Order.

6. (1) The Minister responsible for tourism shall, after consultation with the Accounting Officer, appoint a Management Committee for the Fund. Management of Fund

(2) The Committee shall be responsible for —

- (a) overseeing the management of the Fund;
- (b) determining the investment strategies and disbursement procedures of the Fund in accordance with the Public Finance Management Act;
- (c) recommending to the Accounting Officer to advise the Minister, to transfer to Consolidated Fund any surplus in excess of the amount considered;
- (d) maintaining records for gains and losses transactions made into the Fund;
- (e) making recommendations to the Accounting Officer on any changes or amendments to be made in the Fund Order for subsequent approval by the Minister; and
- (f) compiling a report on the conduct of the business of the Committee.

(3) The Chairperson of the Committee shall submit the report referred to under subparagraph 2 (f) to the Accounting Officer within six months at the end of the financial year.

(4) The Committee appointed under subparagraph (1) shall consist of —

- (a) the Deputy Permanent Secretary in the Ministry responsible for tourism who shall be the Chairperson of the Committee;
- (b) the Coordinator of community based natural resources management;
- (c) a representative from Botswana Tourism Organisation;
- (d) a representative from Human Resources Development Council;
- (e) a representative from Botswana Investment and Trade Centre;
- (f) an additional representative from the public with special knowledge in matters related to tourism;
- (g) a representative from the Department responsible for tourism; and
- (h) a representative from the Hospitality and Tourism Association of Botswana.

	(5) The Department responsible for tourism shall provide secretarial services to the Committee under subparagraph (4).
	(6) The members of the Committee shall be appointed for a period of three years and shall be eligible for re-appointment for a further term not exceeding three years.
Receipts into Fund	7. There shall be paid into the Fund — (a) royalties from lease concessions; (b) levies collected by the tourism industry for and on behalf of Government; (c) income from the investment of monies of the Fund; and (d) grants, donations and contribution from other sources of income as the Minister responsible for finance may approve.
Disbursement from Fund	8. There shall be paid from the Fund — (a) all expenses incurred in the performance of duties connected with the administration and management of the Fund; (b) cost for carrying out the purposes set out in paragraph 4; and (c) such other sums as the Minister responsible for finance may, in writing approve provided that such disbursement qualifies as reasonable expenses incurred in the performance of the duties consistent with the object of the Fund.
Surplus in Fund	9. If the Fund is in surplus at the end of a financial year, such surplus shall remain as part of the Fund balance and shall be carried forward into the following financial year.
Investment of Fund monies	10. (1) Any monies accruing to the Fund which is not required for immediate use shall be invested in accordance with the objects of the Fund as the Accountant-General may direct. (2) Income earned from an investment made in accordance with subparagraph (1) shall accrue to the Fund.
Accounts of Fund	11. The Accounting Officer shall — (a) keep and maintain, or cause to be kept and maintained, proper books of accounts and records of all financial transactions, assets and liabilities of the Fund in respect of each financial year; (b) maintain an account into which all receipts into the Fund and all disbursements from the Fund shall be recorded and monthly reconciliation of the Fund accounts shall be carried out; and (c) prepare, sign and transmit to the Accountant-General and Auditor-General a statement of income and expenditure and a balance sheet of the Fund in respect of the financial year, containing such information in the manner that the Minister, in consultation with the Accountant-General may direct, within a period of two months after the close of each financial year.
Revocation of S.I. No.12 of 2018	12. The Tourism Development Fund Order is hereby revoked.

MADE this 22nd day of November, 2022.

PEGGY O. SERAME,
Minister of Finance.