

PUBLIC FINANCE MANAGEMENT ACT  
(Cap. 54:01)

**PUBLIC FINANCE MANAGEMENT (MOTLAMEDI DISASTER EMERGENCY  
FUND) ORDER, 2024**  
(Published on 4th April, 2024)

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IN EXERCISE of the powers conferred on the Minister of Finance by section 38 of the Public Finance Management Act, the following Order is hereby made —

- Citation                   **1.** This Order may be cited as the Public Finance Management (Motlamedi Disaster Emergency Fund) Order, 2024.
- Interpretation           **2.** In this Order, unless the context otherwise requires —  
“Accounting Officer” means the Permanent Secretary in the Ministry for State President appointed under paragraph 5;  
“Committee” means a Management Committee appointed under paragraph 6;  
“Fund” means the Public Finance Management (Motlamedi Disaster Emergency Fund), established under paragraph 3; and  
“mass casualty incident” means a disaster either man-made or natural, involving 10 or more victims.
- Establishment of Fund   **3.** There is hereby established a Special Fund to be known as the Public Finance Management (Motlamedi Disaster Emergency Fund), (hereinafter referred to as, “the Fund).
- Purpose of Fund           **4.** The purpose of the Fund is respond to mass casualty incident victims’ needs by providing financial assistance and benefits in kind to the affected citizens of Botswana.
- Administration of Fund   **5.** (1) The Permanent Secretary in the Ministry for State President is appointed the Accounting Officer responsible for the administration of the Fund in accordance with provisions of this Order.  
(2) The Accounting Officer may exercise such powers and perform such duties as may be required to be exercised or performed for the proper discharge of his or her duties under this Order.  
(3) The Accounting Officer may, in writing, authorise any other public officer to exercise or perform all or any of the duties required by him or her under this Order.

6. (1) The Minister responsible for State President shall, in consultation with the Accounting Officer, appoint a Management Committee for the Fund. Management of Fund
- (2) The Committee appointed under subparagraph (1) shall consist of —
- (a) the Deputy Permanent Secretary in the Ministry for State President who shall be the Chairperson of the Committee;
  - (b) a representative from the Ministry responsible for health;
  - (c) a representative from the Ministry responsible for finance;
  - (d) a representative from the Ministry responsible for local government;
  - (e) a representative from the Ministry responsible for foreign affairs;
  - (f) a representative from the Ministry responsible for transport and public works;
  - (g) a representative from the Ministry responsible for defence and security;
  - (h) a representative from the National Disaster Management Office;
  - (i) a representative from a civic organisation; and
  - (j) a representative from the business community.
- (3) The Committee shall be responsible for —
- (a) overseeing the management of the Fund;
  - (b) advising the Accounting Officer on the matters related to the performance of the Fund; and
  - (c) determining the disbursement procedures of the Fund.
- (4) The National Disaster Management Office shall provide secretarial services to the Committee.
- (5) The members of the Committee shall be appointed for a period of three years, and shall be eligible for re-appointment for a further term not exceeding three years.
- (6) The Committee shall determine its own rules of procedure.
7. There shall be paid into the Fund — Receipts into Fund
- (a) such monies as may from time to time be appropriated by the National Assembly for the purposes of the Fund;
  - (b) grants, donations and contributions from other sources of income as the Minister responsible for finance may approve;
  - (c) monies from any other source as the Minister responsible for finance may approve; and
  - (d) interest accrued from investment of monies in accordance with paragraph 10.
8. There shall be paid from the Fund monies required for carrying out the purposes set out in paragraph 4 and to defray costs incurred in the administration and management of the Fund. Disbursements from Fund
9. If the Fund is in surplus at the end of a financial year, such surplus shall remain as part of Fund balance and shall be carried forward to the next financial year. Surplus in Fund
10. Any monies accruing to the Fund which is not required for immediate use shall be invested in Botswana in accordance with the objects of the Fund as the Accountant General may direct and interest from such investment shall accrue to the Fund. Investment of Fund monies
11. The Accounting Officer shall — Accounts of Fund
- (a) keep and maintain or cause to be kept and maintained, proper books of accounts and records of all financial transactions, assets and liabilities of the Fund in respect of each financial year;
  - (b) maintain an account into which all receipts into the Fund and all disbursements from the Fund shall be recorded and the monthly reconciliation for the Fund accounts shall be carried out; and

- (c) prepare, sign and transmit to Accountant General and Auditor-General a statement of income and expenditure and a balance sheet of the Fund in respect of the financial year, containing such information in the manner that the Minister in consultation with Accountant-General may direct, within a period of two months after the close of each financial year.

MADE this 3rd day of April, 2024.

PEGGY O. SERAME,  
*Minister of Finance.*